

Minutes of a Special Joint Meeting of The Common Council and the Design Review Board of the Town of Clarkdale Held on Wednesday, November 12, 2003, in the Men's Lounge of the Clarkdale Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

A special joint meeting of the Common Council and Design Review Board of the Town of Clarkdale was held on Wednesday, November 12, 2003, at 5:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse.

Town Council:

Mayor	Michael Bluff
Vice Mayor	Ellie Bauer
Councilmember	David Leibforth
	Rex Williams
	Tom Groom

Design Review Members:

Chairperson	James Schulz
Vice Chair:	David Gatchell
Board Members:	Clara Addiss
	Ed Knight
	Hank Stevens (absent)

Staff:

Interim Planning Director	Steven Brown
Administrative Assistant	Linda Noland

Others in Attendance: None

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Mayor Michael Bluff. Design Review Board roll was called, all board members were present, creating a quorum.

PUBLIC COMMENT: None

WORKSESSION: The meeting was opened to the worksession. Mayor Bluff stated the Council tries to meet with the Boards and Commission once a year following the Strategic Plan Meeting. The Design Review Board of the Town of Clarkdale is charged with reviewing the exterior design of proposed new buildings, proposed alterations to buildings and major development or redevelopment. The Board has also been given the responsibility for managing the Town's Site Plan Review Process which involves new Commercial, Industrial and Multi-family projects. The Board was asked by Mayor Bluff if they had any questions or concerns.

Chairperson Schulz asked about the future of the Design Review Board and if the Board could expect to get busy, stating they have only met twice this year with one of the meetings being to elect officers.

Interim Planning Director Steven Brown reassured the members, stating the Hwy 89A improvement project is fast approaching, which would involve the Design Review Board. Steven also mentioned the Mountain Gate Community proposed for approximately 200 acres of property. The development will include town homes, single and

multi family dwellings, which would involve the Site Plan Review Process and the Design Review Board.

Interim Planning Director, Steven Brown talked with the Design Review about possible training on Site Plans and also general training for the board.

It was mentioned that on December 5th there is a training session in Phoenix and that funding is available for members wishing to attend. Members James Schulz, David Gatchell and Ed Knight volunteered to attend this training session.

Steven Brown mentioned there would be certain aspects of the Mountain Gate development which would be going before the Design Review Board, mentioning the first meeting before the Planning Commission concerning the PAD would be November 17th at 6:00 p.m. The Site Plan will address the number of units and how they will be laid out. Also dealing with aesthetics, landscaping, water and sewage.

There was also discussion on the Design Review Liaison. On simple projects, the Liaison is able to meet with the Planning Director to make a decision on a proposed project. It was decided that a written report of the meeting will be given to the Board Members in enough time to allow for appeal.

ADJOURNMENT: With no further business to discuss, the meeting was adjourned at 5:30 p.m.

APPROVED:

Michael Bluff, Mayor

James Schulz, Design Review Chairperson
SUBMITTED:

Linda Noland, Administrative Assistant